

Annex 3 to the Call CLT02 – Selection criteria (incl. the scoring sheet)

1. FORMAL COMPLIANCE CRITERIA

No.	Control question	Yes	No	N/A	Comments
1.	Was the Grant Application delivered by the deadline, using the standard template and method of delivery?				
2.	Are the mandatory attachments attached to the Grant Application?				
3.	Has the applicant submitted the missing information/rectified identified shortcomings within the set deadline? ¹				

2. ELIGIBILITY CRITERIA

No.	Control question	Yes	No	N/A	Comments
1.	Are the applicant and its partner(s) eligible?				
2.	Is there a mandatory partner included in the project application?				
3.	Were the maximal and minimal limits of the Grant applied for observed?				

Applications not meeting Formal Compliance Criteria no 1, no 3 or any of the Eligibility Criteria shall be rejected.

¹ Relevant in case the Programme Operator requested the submission of missing information/rectify shortcomings.

3. CONTENT RELATED CRITERIA

No.	Criterion	Description	Range	Score	Comments
1. Importance of the project and its social and economic contribution (a total of 45 points)					
		Comprehensiveness, innovativeness and creativity of the project and its impacts (overall quality of the project content). Suitable involvement of partners at national and international level. eliminating criterion	0 – 15		
		Project activities are suitably designed as regards the selected target group/target groups and their impact on wider audience (safeguarding of project impact).	0 – 5		
		The project suitably addresses current social challenges, such as radicalism, extremism and hate speech.	0 – 10		
		The project aims at work with the audience using or allowing creation of an entrepreneurship/communication strategy based on the knowledge of target group needs	0 – 5		
		The project involves activities focused on specific target groups supporting capacity building among artists and cultural organisations, with specific focus on cultural entrepreneurship skills and artistic and technical skills in the form of workshops, conferences, seminars, consultations, etc.	0 – 5		
		The project contributes to equality and integration of disadvantaged groups (mainly the Roma, and other social, ethnic and other minorities)	0 – 5		
2. Project structure, risks, activities and outcomes (a total of 17 points)					
		Project management is adequately defined and clearly described. The role of partners at national and international level and their contribution to project preparation and implementation is clearly defined. Experience of the persons responsible for the management and implementation of activities at national or international level.	0 – 4		
		The proposed time schedule of project implementation is clear, realistic and corresponds to the content and needs of the project – in clearly defines the process of implementation of individual activities and outcomes.	0 – 4		
		Project risks are clearly defined and relevant, including a proposal of risk elimination measures.	0 – 2		
		Project publicity is suitably set up, with a communication strategy and adequate budget.	0 – 2		

The logical framework of the project clearly outlines the relevance of the project in relation to the Programme, specifying the indicators and methods of their verification (outcomes, results, objective). The baseline and target indicator values are realistic; the indicators are quantified and objectively measurable in terms of quantity and time. The resources for verification are specified in the project and will be available and appropriate for verification of the baseline and target indicator values. The overall objective of the project is in line with the result/outcome of the Programme. The structure of the project, activities and outcomes is clearly defined. The activities are interconnected.	0 – 5		
3. Cost-effectiveness and sustainability (a total of 15 points)			
A detailed budget is indicated for the entire project period. The indicated budget items are necessary for the implementation of the project activities and the indicated amounts are reasonable. Unit prices are adequate and correspond to prices that are usual in the local market.	0 – 5		
Total project costs are adequate to the expected results.	0 – 5		
The proposed activities have the potential for long-term contribution and development of further activities.	0 – 5		
4. Specific requirements (a total of 23 points)			
The involvement of a donor state partner/partners is a significant contribution to the overall value and impact of the project (cooperation, exchange of information, know-how etc.). The project enhances bilateral cooperation with donor state partners (joint production, coproduction, residential arts centres and/or programmes, exchange of information and know-how). (eliminating criterion)	0 – 10		
Project has a strong focus on the educational function of arts, e.g. on topics such as the promotion of human rights, gender equality, social reconciliation	0 – 5		
Project creates synergy with the other component of this Programme, e.g. through implementation of cultural activities promoting and/or educating about the history of cultural monuments, the terrors of Holocaust, the history of minorities and others	0 – 3		
Project targets audience in the less developed, distant and/or otherwise disadvantaged geographical areas and communities	0 – 5		
Total score (of maximum 100 points)			
Recommendation		Recommended / Not recommended	
Substantive comments			

Eliminating criteria are considered as being of special importance as regards the successful implementation and/or timely completion of the project. The Selection Committee shall be notified and may recommend special measures to be taken in order to mitigate the risk, incl. the recommendation not to support the project.

Projects receiving less than 60 points (in average) shall not be supported.