# Grant Application for Bilateral Initiative

# EEA and Norway Grants 2014 – 2021

# Programme:

# Good Governance and Cross-border Cooperation

Fund for Bilateral Relations Call No.: **GGCBF01**

The purpose of this grant application is to obtain grants for facilitating visits and meetings of the Slovak applicants with their potential project partners from the Donor States.

This grant application is relevant for entities planning to apply under the **Open Call GGC01 and/or Call for Small Grant Scheme GGC02** dedicated to fostering institutional cross-border cooperation with Ukraine in the area good governance, accountable institutions, transparency and improved integrity and accountability of public institutions in Slovakia and Ukraine that will be launched by the Government Office of the SR under **Good Governance and Cross-border Cooperation** Programme. For further information about the Open Call GGC01 please visit [directlinkhere](https://www.eeagrants.sk/en/news/pre-announcement-of-the-open-call-on-fostering-institutional-cross-border-cooperation-with-ukraine/) and about the Call for Small Grant Scheme GGC02 [directlinkhere](https://www.eeagrants.sk/en/news/informacia-o-planovanom-vyhlaseni-vyzvy-schemy-malych-grantov-na-predkladanie-ziadosti-o-projekt-na-podporu-institucionalnej/).

1. **Basic Data**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * 1. **Initiative title** | | Add text. | | |
| * 1. **This initiative relates to the call** | | Select call | | |
| * 1. **Implementation period** | | | | |
| **Planned Start Date** | Select date. | | **Planned Completion Date** | Select date. |

1. **Information about the Applicant**
   1. **Identity and contact details**

|  |  |  |
| --- | --- | --- |
| **Full legal name** | Add text. | |
| **Legal form** | Add text. | |
| **Organisation Registration Number (IČO)** | Add text. | |
|  |  |  |
| **Registered address** | **Street/No.** | Add text. |
| **Postal code** | Add text. |
| **Town** | Add text. |
| **Country** | Select country. |
| **Contact person** | **Name and surname** | Add text. |
| **Position** | Add text. |
| **E-mail address** | Add text. |
| **Phone No.** | Add text. |
| **Website / Facebook page** | Add text. | |
| **Description of the applicant, its professional profile, core competences and other available data** | Add text. | |
| **Number of participants in the initiative (max 3)** | Add number | |
| **Names and short professional profile of participant(s)** | Add text. | |

* 1. **Bilateral partnership**

|  |  |  |
| --- | --- | --- |
| **POTENTIAL PARTNER 1** | | |
| **Full legal name** | Add text. | |
| **Legal form** | Select legal form. | |
| **Country** | Select country. | |
| **Organisation Registration Number (IČO)** | Add text. | |
| **Contact person** | **Name and surname** | Add text. |
| **E-mail address** | Add text. |
| **Description of the partner, its professional profile, core competences and other available data[[1]](#footnote-1)** | Add text. | |
| **Describe your previous communication with the partner and how the initial contact was established** | Add text. | |
| **Describe your expectation from the partner’s involvement in the future project** | Add text. | |

|  |  |  |
| --- | --- | --- |
| **POTENTIAL PARTNER 2** | | |
| **Full legal name** | Add text. | |
| **Legal form** | Select legal form. | |
| **Country** | Select country. | |
| **Organisation Registration Number (IČO)** | Add text. | |
| **Contact person** | **Name and surname** | Add text. |
| **E-mail address** | Add text. |
| **Description of the partner, its professional profile, core competences and other available data1** | Add text. | |
| **Describe your previous communication with the partner and how the initial contact was established** | Add text. | |
| **Describe your expectation from the partner’s involvement in the future project** | Add text. | |

|  |  |  |
| --- | --- | --- |
| **POTENTIAL PARTNER 3** | | |
| **Full legal name** | Add text. | |
| **Legal form** | Select legal form. | |
| **Country** | Select country. | |
| **Organisation Registration Number (IČO)** | Add text. | |
| **Contact person** | **Name and surname** | Add text. |
| **E-mail address** | Add text. |
| **Description of the partner, its professional profile, core competences and other available data1** | Add text. | |
| **Describe your previous communication with the partner and how the initial contact was established** | Add text. | |
| **Describe your expectation from the partner’s involvement in the future project** | Add text. | |

1. **Bilateral indicators**
   1. **Standard indicators**

|  |  |  |
| --- | --- | --- |
| Indicator | Target | Source of verification |
| Number of participants from Slovakia in bilateral activities | Add text. | Add text. |
| Number of participants from Donor States in bilateral activities | Add text. | Add text. |

* 1. **Expected activity indicators**

|  |  |  |
| --- | --- | --- |
| Indicator | Target | Source of verification |
| Number of partnership statements signed[[2]](#footnote-2) | 1 | Partnership statement |
| Number of business trip reports elaborated | 1 | Business trip report |
| Number of articles published | Add number. | Add text. |

1. **Estimated budget (in EUR)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Subsistence allowances | Number of days  (A) | Number of participants  (B) | Lump Sum[[3]](#footnote-3)  (C) | Total  (T1 = A\*B\*C) | Remarks (if needed) |
| Add number. | Add number. | Add number. | Add number. | Add text. |
| Add number. | Add number. | Add number. | Add number. | Add text. |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Travel costs | Distance[[4]](#footnote-4)  (A) | Number of participants  (B) | Unit costs[[5]](#footnote-5)  (C) | Distant regions coefficient[[6]](#footnote-6)  (D) | Total  T2 = (B\*C\*D) | Remarks (if needed) |
| Add number. | Add number. | Add number. | Select | Add number. | Add text. |

|  |  |
| --- | --- |
| **The total grant requested is: (T1+T2)** | Add number |

1. **List of consultants involved in the preparation of the Grant Application**

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **Organisation** |
| Add text. | Add text. | Add text. |
| Add text. | Add text. | Add text. |
| Add text. | Add text. | Add text. |

1. **Annexes**

|  |
| --- |
| Annex A – Invitation, e-mail exchange or other previous communication between the applicant and the partners |
| Annex B – Documentation of exchange of communication with a public entity from Slovakia confirming their intention/interest to cooperate and to be an applicant within the Call GGC01 and/or GGC02, if the applicant or one of the potential partner is not such an organization, shall be submitted along with the Grant Application, as a public entity established as a legal person in the Slovak Republic is the only eligible applicant under the Open Call GGC01 and Small Grant Scheme Call GGC02 |

1. **Declaration and signature**

I hereby declare that I am duly authorized to submit this Grant Application (hereinafter referred to as “Application”) in the name of my organization and that I had thoroughly reviewed all statements and information provided herein and that they are true, correct and accurate.

I confirm that this initiative will be carried out as described in this Application and that the grant requested reflects correctly what is reasonably needed as a minimum for the initiative to proceed and to be completed.

I hereby declare that if the initiative is supported, the Government Office of the Slovak Republic and the FMO may publish the summary of the initiative and/any information contained in this Application that they deem necessary under their sole discretion on their web sites.

I hereby declare that all the results of the initiative shall be available to the public during the in-force period of the Contract and under the terms specified in the Contract. In this regard, I hereby declare that I accept full responsibility for the settlement of all claims related to but not limited to the publication of these results and/ or this Application, so their disclosure cannot be considered as a breach of the relevant legislation, for example the Copyright Act, Commercial Code and the Law on Personal Data Protection. To this end, by submitting this Application I also consent to the Privacy Statement listed in Annex 9 to the Bilateral Fund Guide. My organization shall defend the Government Office of the Slovak Republic and hold harmless against any third party claims that relating to but not limited to the publication of the above mentioned.

I hereby declare that the Slovak entities involved in this initiative as the applicant and or its partner:

* have settled financial relations with the state budget
* do not have outstanding tax liabilities
* do not have outstanding liabilities on health insurance, social insurance and retirement savings liabilities
* did not violate the prohibition of illegal work and illegal employment under special legislation for the period of its effectiveness (1 April 2005) and in case of illegal employment of foreigner under § 2. 2 point. c) of Act. 82/2005 Z. z. on illegal work and illegal employment and amending certain acts for a period of five years from the violation of this prohibition.

I hereby declare that the copies of the Application and its annex (es) are identical with the original and that any documents required to be submitted before the conclusion of the Contract shall be submitted and will be submitted in time, accurately, correctly and without changing any of the data. I hereby declare that no significant change shall occur in the period from the submission of the Application until the conclusion of the Contract, which:

1. affects the nature of the initiative or its implementation, or which provides an unfair advantage to any entity
2. relates to the change in the ownership of an infrastructural item or a part of it, or the abortion of production activities.

I am aware that in case of violation of this declaration or these declarations, the grant may not be granted and thus the Government Office of the Slovak Republic is entitled to request the entire amount of the grant provided. By submitting this Application I consent to this Declaration and to all of the above mentioned (even, if the Application is not signed).

|  |  |
| --- | --- |
| **Date** | Select date. |
| **Statutory name** | Add text. |
| **Statutory position** | Add text. |
| **Signature** |  |

1. Partner must be a legal entity. [↑](#footnote-ref-1)
2. Please note that this indicator is not binding since the applicant cannot make sure that they will be achieved [↑](#footnote-ref-2)
3. Lump sums are calculated depending on the final destination as follows> Slovakia – €205 per day (requiring overnight) per participant, Norway – €275, Iceland - €349, Liechtenstein (Switzerland) - €348; Slovakia – €103 per day (more than 12 hours without overnight staying) per participant, Norway – €138, Iceland - €175, Liechtenstein (Switzerland) - €174 [↑](#footnote-ref-3)
4. Travel distances must be calculated using the distance calculator: <https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en> [↑](#footnote-ref-4)
5. Applicable unit costs for a return ticket are: Oslo-Vienna is EUR 340; Reykjavik – Bratislava EUR 450, Kirkeness – Bratislava EUR 475 (distant region bonus applies). Further details can be found in the Bilateral Fund Guide – mainly Annex 5. [↑](#footnote-ref-5)
6. For distant regions (see Bilateral Fund Guide – mainly Annex 5), additional 50% of unit costs can be claimed (coefficient 1.5) [↑](#footnote-ref-6)